



## 12<sup>th</sup> National Annual General Meeting

15 May 2016 at 08:00

Zebra Country Lodge

### Minutes of 2016 AGM

1. **CALL TO ORDER: 08:11**

2. **WELCOME & INTRODUCTION**

Robin Pullen – National President

3. **ATTENDANCE AND APOLOGIES**

- 20 Members in attendance

Nicky Abdinor

Robin Pullen

Adolph Kaestner

Francois Muscat

Carl Schultz

Jacques de Villiers

Chris Vermeulen

Richard Mulvey

Charlotte Kemp

Joni Peddie

Roger Knowles

Adele du rand

Claire Newton

Paul du Toit

Sharon King

Nikki Bush

Jacques Velleman

Lorraine Jenks

Stef du Plessis

Billy Selekane

Simone Scholtz - Administrator

4. **QUORUM**

- 34 members required to form a quorum

- Based on current membership figures.

- 20 members in attendance

- 17 members via proxy

Simone Scholtz - Administrator

5. **MOTIONS (Tabled and Called for)**

- 1 Motion received – See attached

- To be discussed later on during the meeting

Robin Pullen – National President

6. **ADOPTION OF AGENDA**

- Proposed: Richard Mulvey

- Seconded: Adolph Kaester

- 2016 AGM agenda adopted

Robin Pullen – National President

Robin mentioned that AGM will be recorded.

7. **MINUTES OF THE PREVIOUS MEETING**

- The minutes of the previous meeting were rendered

unusable because the laptop used broke and the minutes

were lost – we have recovered a recording and the minutes

shall be submitted electronically to the members for approval.

Robin Pullen

- 7.1. Matters arising from minutes
  - No matters arising from the minutes
- 7.2. Adoption of minutes
  - Minutes cannot be adopted until submitted electronically

## 8. NATIONAL REPORTS

**Robin Pullen**

### 8.1. National Coordinators' Reports

- 8.1.1. National Administrator
  - Report as tabled

Simone Scholtz
- 8.1.2. PSASA statistics
  - Report as tabled

Simone Scholtz

### 8.2. Chapter Presidents' Reports

- 8.2.1. Cape Chapter
  - Richard spoke on the Cape chapter for the period of 2015/16
  - Lost a few members, most of them were international members that joined Cape chapter for a year and has now moved on
  - Chapter was very active – ran many speaker dinners (approx. 1 a month), ran Improv sessions and 4 workshops
  - Chapter has succession plan set up for the next 3 years, they followed the national model of having a deputy and a vice president.

Richard Mulvey

- 8.2.2. Gauteng Chapter
  - Report as tabled – Adele spoke briefly mentioning that the Gatueng chapter had a great year – Received standing ovation

Adele du Rand

- 8.2.3. KZN Chapter
  - Roger spoke on behalf of Chantaul
  - KZN chapter needs to grow and needs outside assistance from other chapters to get the chapter healthy and growing
  - Roger mentioned chapter mainly consists out of associates
  - Need to raise the number of

Chantaul Jordan

- 8.2.4. Matters arising from these reports
  - KZN chapter needs assistance to grow – national council and a few members to assist in making this happen.
  - Adolph Kaestner and Paul du Toit offered assistance in this matter
  - Richard mentioned that they will be discussing the KZN chapter during the council meeting.

### 8.3. National Presidents Council Officers Reports

- 8.3.1. National President's report
  - Report as tabled

Robin Pullen

- 8.3.2. Adoption of President's report
  - Proposed: Adolph Kaestner
  - Seconded: Jacques de Villiers
  - President's report adopted

- 8.3.3. National Treasurer's report
  - Report as tabled
  - Chris spoke on report
  - Mentioned that we have never before budgeted for income from meetings – this financial year we brought in R47 000 from visitors at chapter meetings
  - The council wants to bring down associate fees from R270 per month to R230 per month to encourage more associates to join. (15% drop)
  - The council wants to raise member fees from R385 per month to R400 per month (3.85% raise)
  - Paul objected to the change in fee structure – the executive council to relook and report back to members

Chris Vermeulen

- 8.3.4. Adoption of Treasurer's report
- 8.3.5. 2016/17 budget
  - Budget to be distributed electronically
  - Budget does not close in negative figure

Chris Vermeulen

- 8.3.6. Adoption of 2016/17 budget  
- Budget cannot be adopted until distributed electronically

**9. UNFINISHED BUSINESS**

- 9.1 There is no unfinished Business  
- No unfinished business

**10. NEW BUSINESS**

**Robin Pullen**

- 10.1. – Motion regarding change in the award procedures (see attached)  
- Proposed: Stef du Plessis  
- Seconded: Adolph Kaestner

**11. AMENDMENTS TO THE CONSTITUTION**

**Robin Pullen**

- 11.1. The constitution has been amended in line with the Special General Meeting

**12. AMENDMENTS TO THE PNP MANUAL**

**Robin Pullen**

- No amendments to the PnP manual

**13. CONFIRMATION OF PSASA STAFF/AND CONTRACTORS**

**Robin Pullen**

Administrator

Simone Scholtz

- not confirmed (executive council to report in a month regarding the cost involved)

Bookkeeper

- not confirmed (executive council to report in a month

regarding the cost involved)

Pat Carson Accounting Services

Confirmation of Auditors

- Auditors confirmed

Nexia, Levitt, Kirson

**14. ELECTION OF PSASA OFFICERS 2016/2017**

- 14.1. Confirmations of the slate by Nominations Committee

**Robin Pullen**

- 14.2. Confirmation of National President

**Richard Mulvey**

- 14.3. Confirmation of Deputy National President

**Francois Muscat**

- 14.4. Confirmation of Vice – President

**Nikki Bush**

- 14.5. Confirmation of National Treasurer

Term for treasurer questioned – no other delegate at the moment

**Chris Vermeulen**

- 14.6. Confirmation of Imm. Past National President

**Robin Pullen**

***Nikki Bush and Francois Muscat swapped their designations for the term of 2016/17***

**14.7. Confirmation of Chapter Elected Presidents**

- 14.7.1. Cape Chapter

**Jason Sandler**

- Accepted

- 14.7.2. Gauteng Chapter

**Adele du Rand**

- Accepted

- 14.7.3. KZN Chapter

**Chantaul Jordan**

- Accepted

**15. CHANGING OF THE GUARD**

**Robin Pullen**

- 15.1. Introduction of New Executive Councilors

- 15.2. Address by Incoming President

**Richard Mulvey**

**16. DATE OF THE NEXT AGM - 2nd April 2017**

**Richard Mulvey**

**17. ADJOURNMENT**

**Richard Mulvey**

- Meeting closed at 08:55